

LAKE KATRINE ROD & GUN CLUB
PAVILION RENTAL CHECKLISTS

PAVILION USE CHECKLIST:

- Wash tables _____
- Picked up all litter and trash _____
- Removed all decorations, including all tape and staples. _____
- Removed all signs/balloons from Pavilion areas. _____
- Emptied all garbage and put it in the dumpster in parking lot. _____

PAVILION BATHROOM CHECKLIST

- Bathrooms sweep and mop _____
- Flushed all toilets _____
- Made sure water is not running _____
- Checked that windows are closed and doors are locked _____
- Returned bathroom key _____

EQUIPMENT CHECKLIST

- Chairs used # _____
- Tables used # _____

Thank you for using the Lake Katrine Rod & Gun Club Pavilion

POC: Andrew Krom (845)399-7946 for any questions you may have prior to use and for any facility problems you have during your use.